

*SELLA DEVELOPMENT FOR EDUCATION AND PROGRESS (SeDEP) CONSTITUTION*

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## **PREAMBLE**

*We are members of SELLA DEVELOPMENT FOR EDUCATION AND PROGRESS, Sierra Leone;*

EMERGING from diverse cultural, religious, political, and economic backgrounds, mindful of our diversities;

COMMITTED to unite and build a non-racial, gender equal and democratic society; recognizing our Chiefdom as a cardinal point for the sustainability of Karene district;

DETERMINED to instill and nurture a culture of learning, research, tolerance, understanding, strategic and critical thinking, mindful of our status as descendants from Karene district. Make the statement that: We shall in one accord:

- i. Promote principles that embrace the notions of democratic Practice, representation consensus building across all membership structures;
- ii. A non-political youth organization that is geared towards the promotion of youth empowerment, sustainable development and livelihood skills.
- iii. Seek social redress and increased access within the organization;
- iv. Embrace the vision, mission, and quality policies of the organization;
- v. Respect the difference that arise due to socio-economic status, education, family background, tribe, religious belief, class or political opinions and gender;
- vi. Endures to alleviate the sufferings of individuals and to give priority to the most vulnerable.

Uphold the principles of transparency, accountability, responsiveness and broad participation of the organization

## **MISSION**

To empowering individuals and communities through accessible, high-quality educational programs and sustainable development initiatives, through self-reliance, and a brighter future for all.

By Learning and Serving

## **VISION**

To be a leading community-based organization in Karene District that transforms lives through education and development, by creating an environment where every individual has the opportunity to reach their full potential and contribute the development of our community and the country at large.

## **CHAPTER ONE**

### **THE CONSTITUTION**

#### **Article One (1)**

##### **NAME OF THE ORGANIZATION, MOTTO AND FOUNDATION DATE**

This body shall be known and called SELLA DEVELOPMENT FOR EDUCATION AND PROGRESS, Sierra Leone, hereinafter referred to as the "SeDEP".

##### **MOTTO**

The motto of the organization shall be “WE LEARN AND SERVE”

##### **FOUNDATION DATE**

The 10<sup>th</sup> November 2002 shall be recognized as the foundation day of the organization.

#### **Article Two (2)**

##### **PRIMACY**

(1) This constitution shall be the constitution of all members of SELLA DEVELOPMENT FOR EDUCATION AND PROGRESS and any provision of any other law or policy found to be inconsistent with this constitution shall to the extent of its inconsistency, be null and void.

(2) Notwithstanding clause (1), this constitution shall be subject to amendment where necessary subject to the procedures provided for by this constitution.

(3) Applications of this constitution shall be limited to members of SELLA DEVELOPMENT FOR EDUCATION AND PROGRESS hereinafter referred to as SeDEP.

#### **Article Three (3)**

##### **ENFORCEMENT OF THE CONSTITUTION**

Any member who alleges that:

(1) An act or omission of any person or group of persons; Or

(2) Constitution, decision and/or resolution of any member is in contravention with a provision of this Constitution may apply to the NATIONAL ADVISORY COUNCIL for a declaration to that effect.

(3) The NATIONAL ADVISORY COUNCIL shall for the purpose(s) of such declaration under clause (1) of this article, make such orders and give such directions as it may consider appropriate for giving effect, or enabling effect to the declarations so made.

(4) Failure to obey or carry out the terms of an order or direction made or given under clause (2) of this article constitutes a violation of this constitution and contempt of the judicial council, and shall, in this case of the any elected or appointed officer, constitute a ground for removal from office or any other remedy the NATIONAL ADVISORY COUNCIL shall order or direct.

#### **Article four (4)**

### **AIMS AND OBJECTIVES**

(1) The aims and objectives of the SELLA DEVELOPMENT FOR EDUCATION AND PROGRESS shall include;

(a) Seeking the interest and welfare of members regardless of ethnic background, colour, political affiliation or gender.

(b) Encourage youths to freely express their collective opinions upon matters affecting the development of the chiefdom

(c) Promote and inspire education within the chiefdom

(d) Serving as the mouthpiece of the entire membership of the organization.

(e) Providing a conduit of communication between members and stakeholders in the district in all matters affecting members as a whole or Part thereof.

(f) Ensuring participation of members in all spheres of the organization.

(g) Fostering good relations between members of the organization and the outside world.

(2) For the purposes of achieving these general objectives, the SECRETARIAT:

(a) Shall in consultation with the OFFICE OF THE PRESIDENT, maintain an updated database of members, maintains records of all annual general meetings (AGM), organize debating competition, conferment of awards, publications and such other activities that are necessary to fulfil these general aims and objectives.

(b) Shall assist in coordinating and organizing activities for members both at institutional and external level.

## **Article five (5)**

### **MEMBERSHIP**

The general membership of the organization shall consist of all the people that shall make up the organization at a particular time. These shall be confirmed persons according to the policies relating to membership. The membership shall be voluntary and shall be obtained through application forwarded to the secretariat at a stipulated time that shall be determined by the secretariat. Selection of members shall be free from any form of discrimination.

Upon approval of membership, a member shall pay a non-refundable membership fee **TO BE DETERMINED** by the executive. **EVERY MEMBER IS SUBJECT TO A MONTHLY CONTRIBUTION** to be determined by the executive **TO GAURANTEE** Membership **ANNUALLY**.

### **CATEGORIES OF MEMBERSHIP**

The organization shall comprise of **ACTIVE** and **PASSIVE MEMBERS** with a minimum age of 18 years with no maximum age limit. There shall be age limit of 25 years minimum and age 65 maximum for certain positions as in the Presidency, Chief Executive officer, National Executive Secretary, Treasurer and National Chairlady.

### **MEMBERSHIP IS CATEGORISED AS FOLLOWS;**

#### **ACTIVE MEMBERS**

Indigenes; These are natives from **SELLA LIMBA CHIEFDOM** who shall be actively involved either directly or indirectly in running the organization's activities or programs (attending meetings, participate in the planning and implementation processes, pay annual registration and monthly dues).

A member who for one reason or the other cannot attend meetings regularly must be in constant touch with the branch chairman in order to make his or her circumstances known.

#### **ASSOCIATE MEMBERS**

A member who are not indigenes of **SELLA LIMBA CHIEFDOM** but desire to respect and uphold the aims and objectives of the organization and thus wants to be part of the organization are herein referred to as **ASSOCIATE MEMBERS**.

## **PASSIVE MEMBERS**

DISTANCE MEMBERSHIP; the organization shall accept membership from natives born in SELLA LIMBA CHIEFDOM living outside Sierra Leone provided he or she is ready to participate in promoting the aims and objectives of the organization.

## **HONOURARY MEMBERS**

Provisions are made for membership of people who are considered to be stakeholders of the chiefdom to include the Paramount Chief, Chiefdom authorities, business people and any other person so fit may be invited to serve as such subject to the approval of the NATIONAL ADVISORY COUNCIL.

**NOTE THAT**, *a member shall lose his or her membership where he or she fails to adhere to his or her monthly financial obligations and fails to participate in the activities of the organization for a period of two year or more.*

*The general membership shall make a monthly contribution of an amount to be determined by the Executive and a failure to compile may lead to suspension or termination of membership depending on the circumstance.*

## **EXECUTIVE CLASS**

There shall be an executive class of members herein referred to as the “working class” (members that are working or having a job) who shall pay a monthly contribution to be determined by the executive.

## CHAPTER TWO

### ORGANIZATIONAL STRUCTURES

#### ORGANS

##### Article six (6)

##### THE PRESIDENCY:

The presidency shall include the roles and responsibilities of the presidency which should include being the highest organ of the institution, supervises and direct the DAY TO DAY administration of the organization, the supreme Executive officer, chairman of National Advisory Council, appointment of National Executive Council.

##### NATIONAL ADVISORY COUNCIL

This body shall be referred to as the NATIONAL ADVISORY COUNCIL and shall have jurisdiction to hear and determine all matters arising within the organization and accordingly advice the president on such matters. The President shall be the Chairman of this council and is to be assisted by the Vice President or the Chief Executive Officer.

##### COMPOSITION OF THE NATIONAL ADVISORY COUNCIL

- (1) The National Advisory Council shall be composed of;
    - (a) The President
    - (b) Vice President
    - (c) All past Presidents and their Vice
    - (d) Chief Executive Officer
    - (e) National Executive Secretary
    - (f) The national Chairlady
    - (g) Branch chairmen
    - (h) Any other person(s) that have held senior positions in the organization and so desire to serve
- UPON APPOINTMENT BY THE PRESIDENT IN CONSULTATION WITH THE NATIONAL ADVISORY COUNCIL.

## **Article seven (7)**

### **FUNCTIONS OF THE NATIONAL ADVISORY COUNCIL**

- (1) The National Advisory council shall;
  - (a) Be the highest decision-making body of the organization
  - (b) Advise the president on the appointment of Executive officers and other related appointments
  - (c) Approves all appointees by the President.
  - (d) On its own initiative consider and make recommendations on any matter provided for in this Constitution or affecting the welfare and interest of the organization.
  - (e) For the avoidance of doubt, it is here by declared that proceedings of the National Advisory Council shall not be inconsistent with the letter and spirit of this constitution.
  - (f) Vet and scrutinize all offices under the organization
  - (g) Receive, discuss and approve budgets of bodies under the organization
  - (h) Debate issues concerning the interest of members and may pass resolutions on them and such resolutions shall be binding on the committee related to such an issue.
  - (i) Receive, discuss and approve the work documents of all committees under the organization except the office of the President where it may provide advisory role.
  - (j) Have the authority to inquire into the activities and administration of executive officers and may determine such activities by summoning such officers before Council.
  - (k) Shall serve as a final court of appeal
- (2) The proceedings of the **NATIONAL ADVISORY COUNCIL** shall be communicated by the **NATIONAL EXECUTIVE SECRETARY** within seventy-two hours after the close of such proceedings. Copies of the proceedings shall be posted on all communication platforms of the organization.
- (3) Subject to the provisions of this constitution the **NATIONAL ADVISORY COUNCIL** shall regulate its own procedure.

## **Article eight (8)**

### **NATIONAL ADVISORY COUNCIL RULES OF PROCEDURE**

- (1) A member of National Advisory Council shall, before taking his seat must subscribe before the PRESIDENT the oath of allegiance and the oath of a Member of National Advisory Council set out in schedule one of this Constitution.
- (2) The President shall preside in NAC at all sittings and in his absence the Vice President or the Chief Executive Officer shall preside, except where it has to do with matters relating to misconduct of the Presidency and other executive officers, council shall appoint the most senior past president to serve in such capacity.
- (3) A quorum of National Advisory Council, apart from the person presiding, shall be one third of all the members of National Advisory Council.

## **Article nine (9)**

### **VOTING IN THE NATIONAL ADVISORY COUNCIL.**

- (1) Except as otherwise provided in this Constitution, matters in the Advisory Council shall be determined by the two third majority votes of members present and voting.
- (2) Where the votes on any motion are equal it shall be taken to be lost.
- (3) Where the voting is in relation to the election or removal of any person under this Constitution voting shall be by secret ballot.
- (4) Any person who sits or votes in the advisory Council knowing or having reasonable grounds that he is not entitled to do so commits an offence and shall be liable on conviction by NAC.

## **Article ten (10)**

### **MODE OF EXERCISING LEGISLATIVE POWER**

- (1) The power of the Advisory Council to make resolutions shall be exercised by resolution bills passed by NAC and assented to by the PRESIDENT.
- (2) Every motion for a resolution shall be submitted by a member to the PRESIDENT seven (7) days before an Advisory Council sitting who shall in consultation with the PRESIDENT and acting on his (PRESIDENT) advice, move such a motion on the floor for a debate.
- (3) Members shall debate the motion paper and vote on the issue on the floor before the Advisory Council.

(4) Notwithstanding clauses (2) and (3) the NATIONAL EXECUTIVE SECRETARY shall notify the President and the Executive Officer to be affected by such a motion paper five (5) days before Advisory Council sitting and the Executive officer shall have the right to appear before the Advisory Council to give further clarification on the issues discussed on the motion paper.

(5) The National Executive Secretary shall submit to the President for assent any resolution agreed upon by the Advisory Council and such a paper shall be known as a resolution bill.

(6) Where a resolution bill passed by NATIONAL ADVISORY COUNCIL is presented to the President for assent, he shall signify within seven (7) days after the presentation to the NATIONAL EXECUTIVE SECRETARY that he assents to the resolution bill or that he refuses to assent to the bill and the NATIONAL EXECUTIVE SECRETARY will accordingly report to Council.

(7) Where the President refuses to assent to a resolution bill, he shall within five (5) days after the refusal state in a memorandum to the NATIONAL EXECUTIVE SECRETARY any specific provisions of the bill which in his opinion should be reconsidered by NATIONAL ADVISORY COUNCIL including his recommendations for amendments if any

(8) National Advisory Council shall reconsider a resolution bill taking into account the comments made by the President as the case may be under clause (7) of this article.

(9) Where a resolution bill reconsidered under clause (8) of this article is passed by the National Advisory Council supported by the votes of not less than two-thirds of all members, the President shall assent to it within seven (7) days after the passing of the resolution.

(10) The National Advisory Council shall have no power to pass a resolution bill without the consent and assent of the President unless where it has to do with MISCONDUCT BY THE PRESIDENCY.

## **Article eleven (11)**

### **EMERGENCY MEETING**

(1) Notwithstanding any article in this constitution, the Executive officers (President, Vice President, and CEO) through the National Executive Secretary may request in writing for an emergency meeting.

(2) Any one-third of the members of the National Executive Committee may request for an emergency meeting and that notice of such request shall be given in writing and that the agenda or

agendum which ever may be appropriate shall be attached and delivered to the NES or in his absence the deputy.

(3) In the case of 8 (1), (2), the NES shall summon such a meeting within 3 days of such request.

### **Article twelve (12)**

#### **TENURE OF MEMBERS OF THE NATIONAL ADVISORY COUNCIL**

(1) A member of the National Advisory Council shall vacate his seat;

(a) If he/she is absent, without permission in writing to the NES and he/she is unable to offer a reasonable explanation to the Presidency, from three sittings;

(b) If she/he is expelled from the Advisory Council after being found guilty of contempt of the Advisory Council.

(c) Ill-health

(d) Insanity

(e) Upon his/her death.

(f) Upon retirement

### **Article thirteen (13)**

#### **CONTEMPT OF NATIONAL ADVISORY COUNCIL**

(1) An act or omission which obstructs or impedes the Advisory Council in the performance of its functions or which obstructs or impedes an officer of Advisory Council in the discharge of his/her duties or affronts the dignity of Advisory Council or which tends either directly or indirectly to produce that result, is contempt of Advisory Council.

(2) A person found guilty by the disciplinary council of contempt of the Advisory Council shall in the case of an executive officer may constitute a ground for suspension from office and in the case of any other person constitute disqualification from contesting elections under SeDEP

## **CHAPTER THREE**

### **NATIONAL EXECUTIVE COUNCIL**

#### **Article fourteen (14)**

#### **COMPOSITION OF THE NATIONAL EXECUTIVE COUNCIL**

(1) The National Executive Council shall be headed by the President and composed of the following members appointed by the President;

- (a) National Chairlady
- (b) Executive committee
- (c) Welfare officer
- (d) Publication and information Officer
- (e) Disciplinary and compliance officer
- (f) Finance and Appropriation officer
- (g) Entertainment and Organizing officer
- (h) Chaplain/ sheik
- (i) Project officer
- (j) Student Affairs officer
- (k) Any other member position considered by the President with consultations from NAC

#### **Article fifteen (15)**

#### **FUNCTIONS OF THE NATIONAL EXECUTIVE COUNCIL**

- (1) Shall formulate and initiate policies, and policies formulated shall be subject to the approval of the PRESIDENT WITH CONSULTATIONS FROM NATIONAL ADVISORY COUNCIL.
- (2) Shall ensure that the provisions of the functions of the organization are ensured therein.
- (3) Shall defend the interest of members at all gatherings.

**Article sixteen (16)**

**MEETINGS OF THE NATIONAL EXECUTIVE COUNCIL**

- (1) The Executive Council shall meet at least once in two months.
- (2) The National Executive Secretary shall disseminate summoning letters to various Council Members as directed by the President in accordance to and by the provision of this Constitution.
- (3) The President, National Executive Secretary and Five (5) other members of the council shall form a quorum.

**Article seventeen (17)**

**EMERGENCY MEETING OF THE EXECUTIVE COUNCIL**

An emergency meeting of the Executive Council shall be convened within forty-eight (48) hours on written request of members of the Executive Council who shall subscribe their names and signatures to the request stating the business to be considered and this shall be subject to the approval of the Presidency or NAC as may be considered appropriate.

- (1) An emergency meeting of the Executive Committee shall be convened within seventy-two (72) hours by the President, or on the written request of members of the Executive Committee who shall subscribe their names and signatures to the request stating the business to be considered.
- (2) Aside from the business for which an emergency meeting is convened, no other business shall be considered.

**Article eighteen (18)**

**EXECUTIVE COMMITTEE**

- (1) The Executive Council shall meet at least once (1) in a month.
- (2) The National Executive Council shall, in writing notify members of such meetings, specifying the venue and agenda not less than three (3) days before the meeting.
- (3) Without prejudice to any provision of this Constitution, the First sitting of the Executive Committee shall be within one (1) month after the assumption of office.
- (4) The Executive Committee shall consist of;
  - (a) The President

- (b) The Vice President
- (c) The Chief Executive Officer
- (d) The National Executive Secretary
- (e) Publication and information officer
- (f) The Treasurer
- (g) The national auditor
- (h) Finance and appropriation officer

### **Article nineteen (19)**

#### **THE PRESIDENT**

(1) The duties and functions:

(a) There shall be a President who shall be the Commander-in- Chief and head of the organization and shall be responsible for the day-to-day affairs of the organization.

(b) Notwithstanding clause (1)(a), the President shall have the power to appoint an officer to perform his duties on his behalf as it may please him.

(c) The President shall have powers to appoint all MEMBERS OF THE NATIONAL EXECUTIVE COUNCIL with consultation from the NATIONAL ADVISORY COUNCIL.

(d) The President shall dismiss any Executive officer appointed at will.

(e) The President shall represent members at the NATIONAL ADVISORY COUNCIL meetings or in his absence may delegate such right to the VICE PRESIDENT or the CHIEF EXECUTIVE OFFICER.

(f) The President shall preside over all Executive meetings.

(g) The President shall be a principal signatory to the SeDEP bank account

(2) Before assuming office, the President shall take and subscribe before the general Membership, at a gathering either online or physical, the Presidential oath set out in schedule one of this constitution.

## Article twenty (20)

### THE VICE PRESIDENT

- (1) The duties and functions of the Vice President shall include;
  - (a) Assisting the president in performance of his duties
  - (b) Acting in the absence of the president and when so acting shall perform specific functions designated by the president
  - (c) Acting as ex-officio member of all committees shall coordinate the activities of such committee provided for in this constitution.
  - (d) Notwithstanding any provision in this constitution, whenever the president dies, resigns or is removed from office, the vice president shall assume office as president for the unexpired term of office of the president with effect from the day of death, resignation or removal of the president.
    - (a) Performing any other duties assigned by the President.
    - (b) The vice president shall be directly accountable to the president.
- (1) The vice president upon assuming office as president where necessary shall nominate a person to the office of the vice president in consultation with the National Advisory Council
- (2) The Vice President shall, on assumption of office, subscribe before the general membership, at a public gathering either online or physical, the Presidential oath set out in schedule one to this constitution.

## Article twenty-one (21)

### OFFICE OF THE CHIEF EXECUTIVE OFFICER

1. Shall serve as the administrative head of the organization and principal executive adviser to the presidency
2. The chief Executive officer shall be appointed by the President and shall be thereafter be referred as the CEO
3. Shall coordinate the operations of all executive officers and reports directly to the President
4. Prepares and present quarterly national executive report on activities to the National

Advisory Council for vetting and adoption.

5. Any other duty assigned by the president

### **NATIONAL CHAIRLADY**

1. The national chairlady shall be appointed by the president for a term of three (3) years. She shall be eligible for a re-appointment.

### **FUNCTIONS**

- a) To mobilize girls and women in the organization.
- b) In consultation with her female counterpart, identify programs that will build up their capacity.
- c) Provide leadership for all girls and women in the organization.

### **CHAPLAIN/ SHEIK**

1. Chaplain(s) shall be appointed by the president for a term of three (3) years. He/she shall be legible for a re-appointment.

### **FUNCTIONS**

- a) To plan and supervise all religious programs and observance.
- b) Provide counseling and spiritual uplift for bereaved, depressed or devastated members and their families.

### **NATIONAL WELFARE OFFICE**

- a. There shall be a National welfare office comprised of welfare officers appointed by the President.
- b. They shall be responsible for all welfare related activities at national level and as well coordinate with branch welfare officers in the performance of their duties.
- c. A member shall only benefit from welfare privileges only if he or she is a fully paid up

member and subscribes to the welfare funds whether at branch or national level as will be so required.

d. A member shall subscribe a monthly welfare amount of Le 20,000 or any amount equivalent

e. Members shall inform the welfare office three weeks for a said event that may so require a welfare response, save for bereavement, naming ceremony or any other event considered as an emergency.

### **Article twenty-one (21)**

#### **THE NATIONAL EXECUTIVE SECRETARY**

(1) The duties and functions of the National Executive Secretary shall include

(a) Is responsible for the minutes of all Executive meeting and other official meetings of the organization,

(b) Carries out correspondence of the organization and keeps copies thereof,

(c) Circulates notices and agenda of all SeDEP Executive meetings,

(d) Shall within 72 hours publish on all approved mediums of the organization, proceedings from all Executive Council meeting.

(e) Prepare reports on the overall work of the organization,

(f) Performs any other duties assigned by the President.

(g) Shall supervise all activities of the Nation Publications and Information office.

(2) Before assuming office, shall take before the general membership at a public gathering, the Executive Officers oath set out in Schedule Two to this constitution.

### **Article twenty-two (22)**

#### **FINANCE AND APPROPRIATION OFFICE**

(1) There shall be a Finance and Appropriation Committee which shall pre-audit all financial transactions of the Executive Officers or appointed committees involving amounts in excess of one million Leones (Le1,000,000) or its equivalent as may be determined by the Presidency.

(2) The Finance and Appropriation committee shall comprise-

- (a) The Finance and Appropriation Committee Chairperson;
- (b) Any other two person(s) nominated by the Presidency with approval from NAC.
- (3) The quorum of the finance committee shall be a simple majority.

### **Article twenty-three (23)**

#### **DUTIES OF FINANCE OFFICER**

- (1) The Finance and Appropriation Committee shall;
  - (a) Encourage and promote the efficient utilization of the resources of the organization through effective and efficient finance measures;
  - (b) Be responsible for monitoring the receipt and payments out of the organization's fund and shall report to the Chief Executive Officer every three months.
  - (c) Shall review budget of all Commissions and Committees under the organization and collate same into a single budget to the Chief Executive Officer for presentation to NAC for approval
  - (d) Shall perform any other financial duties assigned to it by the Presidency
- (2) The Finance and Appropriation Committee shall, not later than six months submit to the Audit Board through the Chief Executive Officer for audit, a statement of receipts and payments into and from the organizations fund.
- (3) The Finance and Appropriation committee shall present a quarterly report to the Council on all other contributions, their source, dates of receipt and all other particulars of such contributions to the organization or committees of the organization.

### **Article twenty-four (24)**

#### **DEFAULT BY FINANCE OFFICER**

- (1) Where there is a default on the part of the Finance Committee and such a default is found by the Judicial Council to be due to willful neglect or refusal or incompetence or both of the members of the Finance Committee or refusal to comply with this part of the constitution every such member of the Committee shall cease forthwith to be a member of the Finance Committee.
- (2) Where the default is found to have been caused either wholly or in part by any finance Officer, such officer shall suffer the penalty as may be determined by the Audit officer.

## **Article twenty-five (25)**

### **NON-COMPLIANCE**

Any person who whether intentionally or otherwise fails to abide by the provisions of this article of this chapter shall, be liable to account for, or to any other punishment prescribed by the Judicial Council.

## **Article twenty-six (26)**

### **THE AUDIT COMMITTEE**

(1) There shall be an Audit committee which shall consist of the Audit officer and two other members appointed by the President provided that one of its members shall have adequate degree or knowledge in auditing and accounting.

(2) The account of the organization and all other committees or institutions established under this constitution or by a resolution of the National Advisory Council shall be audited and reported on by the Chairperson of the Audit Board to the Chief Executive Officer for onward submission to National Advisory Council.

(3) For the purpose of clause two (2) of this article, the Chairperson of the Audit Board or any other person authorized or appointed for such purposes by the Chairperson of the Audit committee shall have access to all books, records, returns and any other documents relating or relevant to those accounts.

(4) For the purposes of its work, it shall be lawful for the Audit officer to subpoena any person to appear before it.

(5) Any person who knowingly or recklessly makes any statement either orally or in writing to the Audit officer conveying the information or explanation required by the Audit officer or to which the Audit officer is entitled and which is misleading, false or deceptive shall be liable to any sanctions approved by the Judicial council and/or the National Advisory Council upon the recommendation of the committee whichever may be appropriate.

(6) The findings of the Audit committee shall be communicated to the Presidency together with its opinion as to the advisability or otherwise of the transactions undertaken by the committees and published on all approved medium of the organization within seven working days after presentation to the National Advisory Council.

(7) The organizations account(s) and all other committees or institutions established under this constitution or by a resolution of the National Advisory Council shall be audited at the end of every year and at the expiration of tenure a month before handing over.

### **Article twenty-seven (27)**

#### **INDEPENDENCE AND POWERS OF THE AUDIT COMMITTEE**

(1) In the performance of its duty under the constitution or any other resolution by the Advisory Council not inconsistent to this constitution, the Audit committee;

(2) Shall not be under control of or subject to the direction of any other person or authority;

(3) Shall disallow any item of expenditure which is contrary to the provisions of this constitution or any resolution of the National Advisory Council and surcharge, the amount of expenditure disallowed upon a person responsible for incurring or authorizing expenditure or any amount of any loss or deficiency, upon any person by whose negligence or misconduct the loss or deficiency has been incurred.

(4) A person aggrieved by a disallowance or surcharge made by the Auditor may appeal to the Judicial council.

(5) The National Advisory Council may by resolution through the judicial council, request the National Executive Secretary to withhold the membership of any such student who refuses to conform to the provisions of this article.

### **Article twenty-eight (28)**

#### **THE ENTERTAINMENT AND ORGANISING OFFICE**

(1) There shall be an Entertainment and Organizing committee who shall oversee the organization in all entertainment activities and shall plan and organize the organizations Celebrations in December and every other entertainment program.

(2) The Entertainment and Organizing Committee shall at the end of each year, draw up and present a program of activities to the Chief Executive Officer for the attention of the President with prior approval of the National Advisory Council which shall be published by NES.

(3) The Entertainment and Organizing Committee shall, in compliance with the provisions of this constitution, present accounts of all proceeds accruing to it to the Finance Committee, and pay into the Organizations' Fund through the Treasurer, any monies received or had or accruing to the Entertainment Committee in accordance with the provisions of this Constitution.

(4) The Entertainment and Organizing Committee shall form the organization entertainment Planning committee.

### **Article twenty-nine (29)**

#### **PUBLICATION AND INFORMATION OFFICE**

(1) There shall be a Publication and Information Committee which shall be charged with the responsibility of;

(a) Ensuring the effective and efficient running of all public relations, media station, WhatsApp, e-mail, website and any other approved medium.

(b) Making effective publicity and advertisement of all the organization activities;

(c) Liaising with the organizations Planning Committee in advertising and publicizing the organizations week celebration.

(2) A person shall be appointed to be a member of the Publication and Information Committee by the President with approval from NAC.

(3) The Publication and Information chairman shall be the Press Secretary to the organization and shall oversee to all public relation issues of the organization including preparation of press conference and release of relevant information required by NAC as NES may direct.

(4) The chairperson of the Publication and Information committee shall be called the Press Secretary and shall act in the absence of the National Executive Secretary and his deputy.

## **CHAPTER FOUR**

### **Article thirty (30)**

#### **ELECTION OF THE EXECUTIVE OFFICERS**

#### **TRANSITION PROCESS**

1. An independent electoral committee (council of ex-presidents and or senior exco officer) shall be set by the President to guide the transition process.
2. Appointment of election committee members;
3. Members of the electoral committee shall not exceed five and shall be drawn from senior exco-officers (NAC officers). The senior most NAC member present shall serve as the chairperson of the committee and shall ensure a smooth transition process. The committee assesses the atmosphere to determine which method is best suitable for the transition process and then inform member present.

#### **TRANSITION METHOD.**

For the purpose of this constitution and to ensure the continuity of the values of the organization, leadership matters shall be decided using the TWO methods.

#### **CONSULTATIONS**

- i) There shall be Consultations within members present at the Annual General Meeting to determine the next president of the organization.
- ii) Election; in an event that method one (1) (consultation) fails to produce a president, method two (election) shall apply.
- iii) The committee shall ensure that leadership decision (to have a president) is complete before the AGM ends.
- iv) The committee shall ensure that all due processes in appointing or electing a president irrespective of the method used.

#### **ELECTIONS**

- (1) A member having fulfilled the set requirements for the position of President shall be a candidate in any election if he or she is nominated by members during Annual General Meeting.

- (a) A person elected or appointed as President shall serve for a term of three years and eligible for a second term of three years.
- (b) Having completed a second term, an appointed or elected president shall not be eligible for a third term other than the two terms served.
- (c) The President elected or appointed shall appoint all Executive officers forming the National Executive Council
- (d) The President shall dismiss all appointed Executive officers at will and must inform the general membership on such dismissal.

### **Article thirty-one (31)**

#### **QUALIFICATIONS**

- (1) A member shall qualify for elections or selection into the office of the President if he/she;
  - (a) Has been a committed member of the organization for at least 5 years, for other appointed senior Executive positions, he/she must have served for 3 years effectively
  - (b) Has not been found guilty of embezzlement and or misappropriation of the organization's funds by any judicial committee or by any quasi-judicial committee set up by the SeDEP for such purpose.
  - (c) Has not been impeached, suspended, or dismissed as an officer of any unit or branch of the organization.
  - (d) has not been found guilty of violation of this Constitution and contempt of the Judicial Council or offence of this Constitution.
  - (e) shall submit himself for public vetting by a vetting panel herein referred to as NAC.
  - (f) He or she has to be sane or of a sound mind to serve.
- (2) A member shall not be qualified to be an Executive Officer upon appointment by the President if he/she;
  - (a) has been adjudged or otherwise declared to have misappropriated funds or conducted himself in such a manner as to cause depreciation in respect of loss or otherwise in any cash or property entrusted to him.

(b) has been found by any committee of enquiry to be incompetent to hold office or is a person in respect of whom a committee of enquiry has found out that while holding office he has acquired assets unlawfully or defrauded the organization or misused or abused his office, or willfully acted in a manner prejudicial to the interests of the organization and the findings have not been set aside on appeal or official; or

(c) Has reached the age of 25 years and above

**CHAPTER FIVE**  
**JUDICIAL COUNCIL**  
**Article thirty-two (32)**

**THE JUDICIAL COUNCIL OF SeDEP**

- (1) There shall be a Judicial Council, which shall be composed of;
  - a) The Chief Justice (herein referred to the disciplinary and compliance officer)
  - b) Justices (one from each branch) appointed at branch level
  - c) The Chief Justice of the judicial council shall be appointed by the President in consultation with the National Advisory Council.

**Article thirty-three (33)**

**QUALIFICATION OF THE CHIEF JUSTICE**

- (1) A member appointed Chief Justice of SeDEP
  - (a) Must have a legal background or any related experience
  - (b) Must have good knowledge of the constitution
  - (c) Must be qualified to be elected as an Executive Officer.

**Article thirty-four (34)**

**INDEPENDENCE OF THE JUDICIAL COUNCIL**

- (1) In the exercise of it functions, the judicial council shall be subject to this constitution only and shall not be under control or direction of any person or authority.
- (2) All members and committees shall accord the judicial council such assistance as it may reasonably require in protecting its independence, dignity and effectiveness subject to this constitution.
- (3) A member of the judicial council shall not be liable to any action or suit for any act of commission by him in the exercise of his/her assignment.

**Article thirty-five (35)**

**JURISDICTION OF THE JUDICIAL COUNCIL**

- (1) The Judicial Council shall have jurisdiction in;

- a. All matters relating to the enforcement or interpretation of this constitution.
- b. All matters arising as to whether a resolution was made or, a person or authority has acted in excess of the power conferred on it by this constitution or any other provisions made hereunder;
- c. All matters relating to elections under this Constitution.
- d. Settling dispute(s) between two or more members of the organization.
- e. Giving a hearing on issues between the ORGANIZATION and a MEMBER and a MEMBER and MEMBER
- f. Sitting on all matters referred to it by BRANCH CHAIRMEN OR ANY OTHER MEMBER.
- g. In the exercise of its functions the Judicial Council shall have power to give advisory opinion to the National Advisory Council, the Executive Officers, and Committees of the organization on any legal issue on request.

### **Article thirty-six (36)**

#### **MODE OF EXERCISING OFFICIAL POWER**

- (1) The judicial council shall be constituted for its works by not less than two-thirds members.
- (2) The Chief Justice of SeDEP shall preside at the sitting of the Judicial Council and in his absence; a member nominated by other members of the committee shall preside.
- (3) In all matters unless specifically provided to the contrary, the decision of the Judicial Council shall be by simple majority.
- (4) The judicial council shall, in exercise of this functions be bound to give written reasoning for its decisions for onward adoption by the office of the President where necessary.

### **Article thirty-seven (37)**

#### **TENURE**

- (1) The Chief Justice and other members of the Judicial Council shall hold office for a period three-year term.
- (2) The Chief Justice and other Members of the judicial council shall before be assuming office, take and subscribe to the official Oath, as provided for in schedule one of this constitution before the PRESIDENT at a special sitting where the Executive Officers, members of the National Advisory Council are all present for that purpose not later than forty-eight (48) hours after the expiration of the

term of the out-going members.

(3) A member of the Judicial Council shall cease to hold office-

a) If he is unable to perform the functions of his office whether arising from infirmity or mind;  
or

b) For stated misbehavior or incompetence, provided that the member against whom the petition is made is entitled to be heard in defense by himself or by a counsel or other experts of his choice before the NAC on Appeal

### **Article thirty-eight (38)**

#### **APPEALS**

(1) Without prejudice to any provision of this Constitution, an appeal shall lie as of right from a judgment or order of the judicial council to the final Appeals body herein referred to as NAC whose decision shall be final.

(2) The Appeal Board shall consist of;

(a) Members of NAC

(b) An appeal shall be filed by any affected member(s) of a decision held by the JUDICIAL COUNCIL.

(c) Such appeal shall be done in a memorandum stating the grounds of appeal and must include the name and signature of the appellant and accordingly dated and filed in the National Executive Secretary's office. The NES shall inform NAC within (7) days from the date of receipt. An upon receiving such application NAC shall appoint a date for onward hearing and determination of such application

(3) The Appeal committee shall be constituted for its work by five NAC members including the president or his vice or CEO.

(4) The decision of the Appeals committee shall be by simple majority.

## CHAPTER SIX

### FINANCE

#### Article thirty-nine (39)

##### THE ORGANIZATOION'S FUNDS

1. They shall be paid into the organization's bank account subject to the provisions of this article

a) All revenues or other monies raised or received for the purposes of, or on behalf of the organization

(b) Any other monies raised or received in trust for, or on behalf of, the organization.

(2) The revenues or monies referred to in clause one (1) of this article shall include revenues or other fund or for specific purposes; or

(3) For the avoidance of doubt, it is hereby declared that any committee of the organization, shall within seventy-two (72) hours of raising or receiving any revenue or other monies for the purposes of or on behalf or in trust, unless the National Advisory Council by a resolution stated otherwise, pay through the Treasurer such revenues or moneys into the organization's bank account.

(4) Notwithstanding clause three (3) of this article, a committee may with prior approval of the National Advisory Council, retain a 40% percentage of revenues or monies received or had in accordance with clause (2) of this article.

#### Article forty (40)

##### WITHDRAWAL OF FUNDS

(1) No monies shall be withdrawn from the organization's Fund except to meet the expenditure charged on the fund

(2) The organization shall operate savings accounts with any bank by resolution of the National Advisory Council be determined.

(3) Any receipt into or withdrawal from the organization's Fund by any document whatsoever shall be authenticated by the signatures of the President, the Treasurer, National Chairlady and the National Executive Secretary.

(4) Signatories as referred to under sub (3) stands as follows:

President A

Treasurer A

National Chairlady B

National Executive Secretary B

- a) However, the President shall be the principal signatory and must sign all withdrawals as so required.
- b) In the absence of the President, the treasurer shall take the place of the President for that particular transaction so required.
- c) Three signatories to include the President shall authenticate a withdrawal as and when necessary.

### **Article forty-one (41)**

#### **BUDGETS**

- (1) The Treasurer shall present a prepared budget to the National Advisory Council four (4) weeks from the beginning of each year, estimates of revenues and expenditure of the organization or committees of the organization per fiscal year.
- (2) The proposed estimates of any committee shall be classified under programs or projects of the organization and shall be presented to the National Advisory Council to provide for the issues from the organization's Fund or such other appropriate funds of the sum of money necessary to meet that expenditure on the appropriation of those sums for the purposes specified.
- (3) Wherein it is found that the number of monies appropriated for any purpose is insufficient or that a need has arisen for expenditure for that purpose for which no sum of money has been appropriated, supplementary estimate showing the sum of money required, shall be presented to the National Advisory Council for approval.
- (4) Notwithstanding the provisions of the preceding clauses of this article, the president may have cause to prepare and present to the National Advisory Council, estimates of revenue and expenditure of the organization for periods of over one year for development or long-term purposes.

**Article forty-two (42)**

**SOURCE OF FUNDING**

The Executive Officers in consultation with the National Advisory Council

- (1) Solicit for funds through donations, monthly contributions from members, organized dinners/gala nights and others as may be deemed appropriate.
- (2) Design project.
- (3) Proceeds from social functions
- (4) Registration of members

## **CHAPTER SEVEN**

### **ORGANIZATION BRANCHES**

#### **Article forty-three (43)**

#### **BRANCHES**

The organization shall operate branches in all part of the country and beyond. A branch can only be considered as such provided it has the approval of the National Advisory Council. A branch is headed by a chairman run by an appointed executive approved by the President.

All branches shall be regarded as semi-autonomous bodies and shall be accountable to the President. A branch shall admit new members into the organization, manages its affairs, hold meetings, and present report of its activities and finances on quarterly bases to the National Secretariat.

#### **BRANCH EXECUTIVE**

The Branch Executive shall exist to support the national executive committee in planning implementing its programs and activities under the leadership of a Branch chairman appointed by the President.

#### **COMPOSITION OF BRANCH EXECUTIVE**

Branch executive committee shall consist of:

Chairman, vice chairman, Chairlady, branch Secretary, publications and communications officer, Financial Secretary, Organizing Secretary, Welfare Officer, Whip etc

#### **FUNCTIONS OF BRANCH EXECUTIVE**

The functions of the branch executive shall include:

- Assist with the recruitment and registration of new members
- Organize branch meetings
- Participate in the planning and implementation of fund-raising activities and other projects of the organization.
- Seek the general welfare of members in the organization.

- Up hold and maintain the policies of the organization.
- Give returns on annual census and registration of members, finance and activity report to the national executive committee.

### **Article forty-four (44)**

## **PROCEDURE FOR THE FORMATION OF A BRANCH**

### **SUBMISSION OF APPLICATIONS**

A branch can be formed at specific locations by the intended members through application forwarded to the National Advisory Council through the National Executive Secretary of the organization in consultation with the Presidency. The involvement of at least (10) ten indigenes is liable for approval. No two branches of this organization can operate within the same town.

### **ISSUANCE OF PROSPECTIVE BRANCH REGISTRATION FORM**

The national executive secretary upon receipt of application for the registration of a prospective branch will send a branch registration form to the prospective branch leaders which must be completed and signed by the intending members and submitted to the national executive through the National Executive Secretary.

### **APPROVAL OF PROSPECTIVE BRANCH REGISTRATION**

The National Advisory Council through the National Executive Secretary must certify that within one month that;

- Registration is desirable.
- The proposed branch will be run properly.
- Suitable leaders can be found.
- The prospective executive committee and members accept the policies, rules and regulations of the organization.
- Undertake to form an executive within four months after the date of submission of the branch registration form under the guidance of the national executive secretary.

## **NOTIFICATION OF PROSPECTIVE BRANCH REGISTRATION**

Notification of refusal or confirmation of a branch registration shall be sent by the national executive secretary to all existing branch at the particular time. The national executive secretary upon the mandate of the national advisory council shall issue a certificate of registration attached with copy/copies of relevant documents of the organization to a confirmed branch.

## **BRANCH EXECUTIVE COMMITTEE**

### **BRANCH CHAIRPERSON**

1. He/she shall be appointed by the president in consultation with the branch membership upon the advice of the national executive council for a term of three (3) years.
2. He/she shall be legible for re-appointment.
3. He/she shall perform the duties of the president at branch level and shall work in consultation with the president and the branch executive committee.
4. He/she shall recommend the appointment of branch executive members through the president.
5. Maintain the branch the organization's policy and encourage membership growth.
6. Coordinate the activities of all sub committees, ensures their proper functioning.
7. Co-operate with all bodies, NGOs, and any other organization whose work is relevant to youth and community development subject to the approval of NAC.

### **Vice Chairperson**

1. The vice chairman shall be appointed by the branch chairman for a term of three (3) years in consultation with the president.
2. He/she shall be eligible for re-appointment.
3. The vice chairman may perform the function of the chairman in his/her absence, when the need arises or when commissioned by members to do so.

### **Branch Secretary**

1. He/she shall be appointed by the branch chairman in consultation with the president for a term of three (3) years.
2. He/she shall be eligible for re-appointment.
3. Receives and records all correspondent to the organization, coordinate the same to the national executive secretary.
4. Records all minutes of branch meetings.

5. In consultation with the national executive secretary sends out notice to members of the organization.

6. Maintain a register of members at the branch and make returns to the national secretarial.

7. Ensures that proper inventory of the organization, assets and equipment are kept and periodically operated.

### **Branch Financial Secretary**

1. He/she shall be appointed by the chairman with approval from the president upon recommendation of the branch chairman for a term of three (3) years.

2. The financial secretary shall be responsible to receive, collect, pay funds to the branch treasurer.

a. To ensure short term investment.

b. prepare financial reports of the branch organization

c. Prepared income and expenditure account for all activities undertaken by the branch organization

d. to prepare annual financial reports in consultations with the treasurer

e. Keep proper and accurate records of the organization's finances.

f. Maintain an effective and efficiently working financial system for the branch.

g. Maintain liaison with the national treasurer, branch secretary, budget and fund-raising committee in all matters concerning funding and to advise them as necessary in the financial management of funds.

h. Collect annual registration and monthly subscriptions from members in the branch.

i. Prepares and present activity expenditure report to the branch treasurer

### **SOCIAL ORGANIZING SECRETARY**

1. He/she shall be appointed by the branch chairman with approval from the president for a term of three (3) years.

2. He/she shall provide leadership in the designing and implementation of programmers/activities of the branch on quarterly and annual bases.

3. He/she shall organize meeting place

**WELFARE OFFICE**

1. He/she shall be appointed by the branch chairman with consultation from the president for a term of three (3) years.

**JUSTICE OFFICER/WHIP**

He/she shall be appointed by the president upon recommendation of the branch chairman for a term of three (3) years.

1. He/she shall be responsible for administering justice and discipline compliance.

2. He/she shall work directly with the judicial council

3. He/she shall report directly to the judicial council

4. The decisions of the whip officer shall be subject to the approval of the judicial council

## **CHAPTER EIGHT**

### **AMENDMENTS AND REVISION**

#### **Article forty-five (45)**

##### **AMENDMENT PROCESS**

- (1) Any member shall petition the Chief Justice for the amendment of any provision of this Constitution.
- (2) Such petition shall be accompanied by a Schedule containing the names, address and signatures of 65% members.
- (3) The Chief Justice shall constitute a committee of three (3) members from the judicial council which shall sit within fourteen (14) days on the receipt of such notice.
- (4) The Judicial Council shall report its decision for amendment or otherwise to the National Executive Committee which shall within three (3) days of receipt of such a report submit it to the National Advisory Council for debate. Sitting of NAC for the purposes of the debate shall be decided by two thirds (2/3) of the members present and voting under the supervision of the CHIEF JUSTICE.
- (5) Notice of Articles and clauses so amended shall be published by the National Executive Secretary on all approved communication platforms of the organization for 72 hours for all follow ups before the president finally assents to it.
- (6) The decision of National Advisory Council for the amendment shall be served on the President in the form of a resolution bill for him to assent.

## **Article forty-six (46)**

### **REVISION**

- (1) Any member shall petition the Chief Justice for a total revision of this Constitution.
- (2) Such petition shall be accompanied by a Schedule containing the names, address and signatures of 65% members.
- (3) The Judicial Council shall sit within seventy-two (72) hours on the receipt of such a petition to consider its merits or otherwise.
- (4) In the event where merit is found in such a petition, a Constitution Review Committee shall be set up by the Chief Justice in consultation with the office of the President to solicit and collate views of members through the Secretariat to review the Constitution.
- (5) The Constitution Review Committee shall prepare a draft constitution and a report and forward same to the National Executive Committee which shall within seven (7) days of receipt of such draft constitution and report, submit it to the national advisory Council for debate.
- (6) No revision shall be deemed to have been made unless after the vote of the National Advisory Council of which two thirds of members are present, majority of council members vote in a referendum for the revision and the amendment is signed by the President.
- (7) Any revision process of this constitution by a resolution of the National Advisory Council shall be assented by the President only if it is
  - (a) Accompanied by an official document from the Chief Justice that two thirds of the Assembly voted in support of the revision and
  - (b) It is accompanied by a credential from the Chief justice and bearing the seal of the commission that the revision was approved at a referendum in accordance to this chapter.

## APPENXI I

### SCHEDULE ONE OATHS

#### THE OATH OF ALLEGIANCE

I.....do (in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to SeDEP Constitution established; and shall uphold and preserve, protect and defend the Constitution of SELLA DEVELOPMENT FOR EDUCATION AND PROGRESS. (So help me God)

*(To be sworn in by the President, before the Chairperson of the Judicial Council or such other person as the President may designate)*

#### THE PRESIDENTIAL OATH

I.....having been elected to the high office of the President of SeDEP do hereby (in the name of the Almighty God swear) (solemnly affirm) that I will be faithful and true to the organization, that I shall strive at all times to preserve, protect and defend the Constitution of the SeDEP and hereby dedicate myself wholly, without fear or favor, to the service and welfare of the Organization in particular; I further solemnly swear (affirm) that I will conform to the principles of strict accountability financially or otherwise and that should I at any time break this Oath of Office; I shall submit myself to the penalty prescribed by the SeDEP Constitution (so help me God).

*(To be sworn in by the Chairperson of the Judicial Council at a public ceremony at which the members of the organization shall be present)*

#### THE OATH OF VICE PRESIDENT

I.....having been elected to the high office of the Vice –President of SeDEP do hereby in the name of God swear) (solemnly affirm) that I will be faithful and true to the organization, that I shall strive at all times to preserve, protect and defend the Constitution of SeDEP and hereby dedicate myself wholly, without fear or favour, to the service and welfare of members in particular. I further solemnly swear (affirm) that I will conform to the principles of strict accountability financial or otherwise and that should I at any time break this Oath of Office; I shall submit myself to the penalty prescribed by SeDEP Constitution (so help me God)

*(To be sworn in by the Chairperson of the Judicial Council at a public ceremony at which the officials of the University and the Student body shall be present)*

## **THE OATH OF THE CHIEF JUSTICE OF THE JUDICIAL COUNCIL**

I.....having been appointed Chairperson of the Judicial Council do (in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to SeDEP and that I will uphold the sovereignty and integrity of the SRC and that I will truly and faithfully perform the functions of my office without fear or favour, affection or ill-will; and that I will at all times uphold, preserve, protect and defend the Constitution and laws of SeDEP.

(So help me God).

*(To be sworn by the President, before the General membership)*

## **THE CHIEF JUSTICE'S OATH**

I.....do (in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to SeDEP; that I will uphold the integrity of SeDEP; that I will faithfully and conscientiously discharge my duties as Chief Justice of the Judicial Council; and that I will uphold, preserve, protect and defend the Constitution of SeDEP, and that I will do right to all manner of persons in accordance with the SeDEP Constitution and the laws and conventions of the organization without fear and favour, affection or ill-will.

(So help me God).

*(To be sworn in by the Judicial Council Chairperson before the President and General membership)*

## **EXECUTIVE OFFICERS OATH**

I.....having been elected/appointed as an executive/officer of SeDEP (do hereby in the name of God swear) (solemnly affirm) that I will at all times faithfully and truly serve the organization in my capacity as.....That I will support and uphold the principle of accountability, financially or otherwise and that I will seek the welfare of members.

I further solemnly swear (affirm) that should I at any time break this Oath of Office, I shall submit myself to the penalty prescribed by the SeDEP Constitution

(so help me God).

*(To be sworn in by the Chairperson of the Judicial Council Chairperson at a public ceremony at which the general membership shall be present)*

## THE JUDICIAL OATH

I.....having been (elected/appointed) member of the Judicial Council (do in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the Organization and that I will uphold the sovereignty and integrity of the SeDEP and that I will truly and faithfully perform the functions of my office without fear or favor, affection, affection or ill-will; and that I will at all times uphold, preserve, protect and defend the Constitution and laws of SeDEP.

(So help me God).

*(To be sworn in by the Judicial Council Chairperson or any other person the Chairperson may designate, at a meeting convened for such purpose)*

## THE OATH OF A MEMBER OF THE NATIONAL ADVISORY COUNCIL

I.....having been appointed as a member of National Advisory Council (do in the name of the Almighty God swear) (solemnly affirm) that I will bear true faith and allegiance to the SeDEP's Constitution and that I will faithfully and conscientiously discharge the duties of a member of the National Advisory Council.

(So help me God).

*(To be sworn in by Judicial Council Chairperson before the Chief Justice and or any other person as the Chief Justice may designate)*

## THE OFFICIAL OATH

I.....(do in the name of the Almighty God swear) (solemnly affirm) that I will at all times, well and truly serve SeDEP in the Office of..... and that I will uphold, protect, preserve and defend this Constitution. (So help me God)

*(To be sworn in by the President or such other person as the President my designate)*

## OATH OF SECRECY

I.....holding the Office of..... (do in the name of the Almighty God swear) (solemnly affirm) that I will not directly or indirectly communicate or reveal to any person any matter which shall be brought under my consideration or shall come to my knowledge in the discharge of my official duties or as may be specially permitted under this Constitution. (so help me God) *(To be sworn in by the President)*

## **APPENIX ii**

### **SeDEP CONSTITUTION REVIEW COMMITTEE CERTIFICATE OF AUTHENTICATION OF CONSTITUTION;**

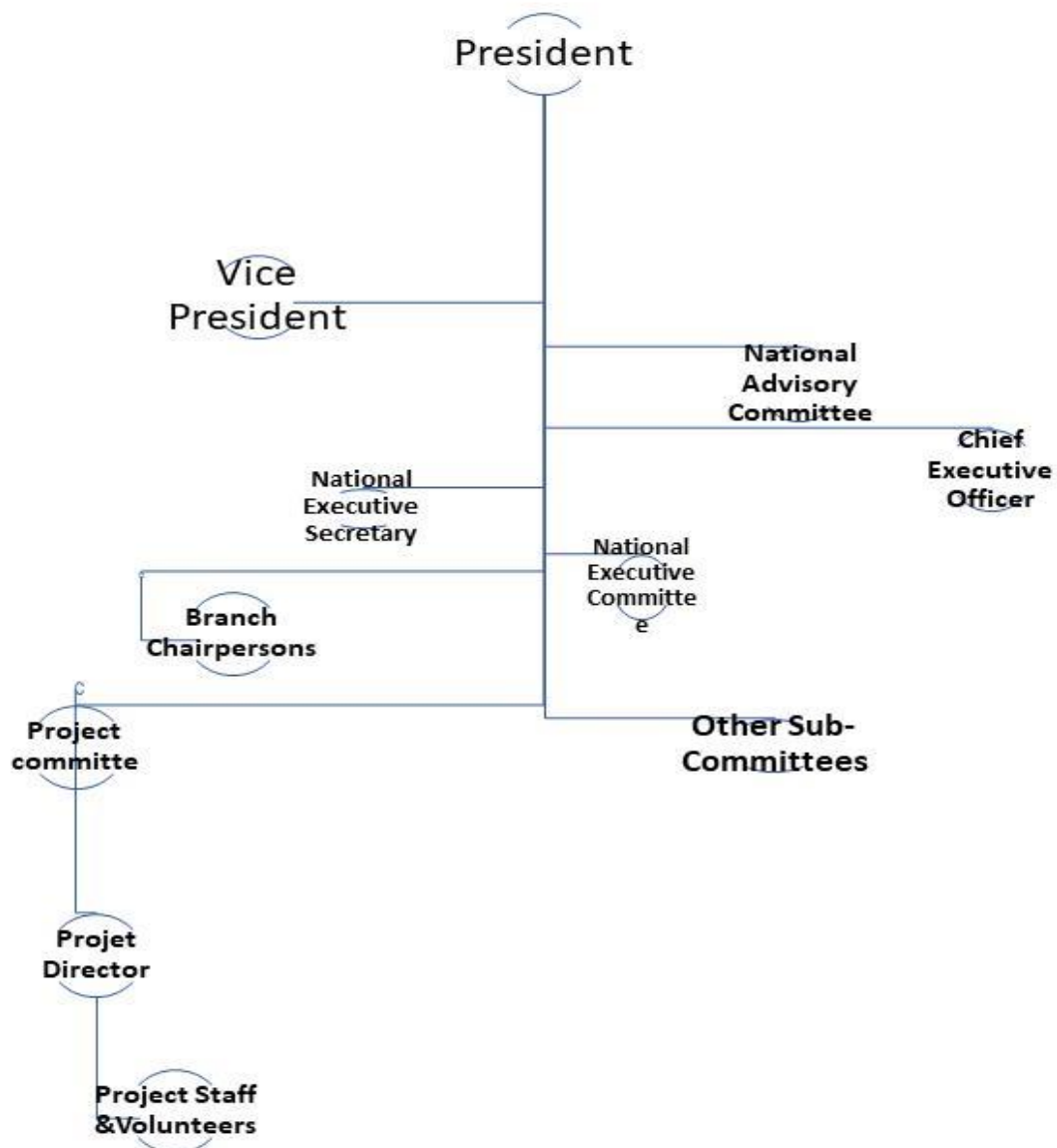
**NOTE; Please write your names here as members of the committee**

<b>Name</b>	<b>position</b>	<b>signature</b>
<b>Joseph Sapunka Turay</b>	<b>President</b>	
<b>Saidu Ishmeal Kargbo</b>	<b>Vice President</b>	
<b>Ansumana Bangura</b>	<b>Chief Executive Officer</b>	
<b>Abu Bakarr Nat Taylor-Kamara</b>	<b>National Executive Secretary</b>	

## APPENDIX III

### ORGANISATIONAL STRUCTURE

Table 1 SeDEP Organisational Structure



## APPENDIX iv

### CONSTITUTIONAL REVIEW COMMITTEE MEMBERS

Table 2 List of Constitutional Review Committee Members

NO	NAME	PHONE	STATUS	SIGNATURE
1	Joseph Sapunka Turay	078-053-178	Participated	
2	Saidu Ishmail Kargbo	076-474-777	Participated	
3	Ansumana Bangura	078-624-414	Participated	
4	Hon Ahmed S Kargbo	076-627-538	Participated	
5	Maka Jalloh	079-011-000	Participated	
6	Abdulai Dumbuya	076-599-313	Participated	
7	Laima Abu Kay Dumbuya	076-654-683	Participated	
8	Abdulai Sankoh Dumbuya	076-893-739	Participated	
9	Abdul Bah	076-599-110	Participated	
10	Abubakarr Nat-Taylor Kamara	076-551-711	Participated	
11	Mustapha Alfred Kamara	078-288-012	Participated	
12	Abdulai Clinton Dumbuya	079-795-352	Participated	
13	Fatmata Dumbuya	076-830-222	Participated	
14	Kadie Conteh	034-008-555	Participated	
15	Fatmata I Bangura	076-103-063	Participated	
16	Zainab Bah	078-564-309	Participated	
17	Michael J Turay	034-488-777	Participated	
18	Alimamy Santious Bangura	076-898-600	Never	
19	Alhaji Osman Kondeh	076-774-749	Never	
20	Joseph Bangura	076-952-946	Never	

